

28th March 2025

Minutes of the Pre-Bid meeting for Comprehensive Maintenance including Minor Civil and Electrical work of IIT Dharwad.

Based on the pre-bid notification during the tender publication process, Pre-Bid meeting started at 11:25 AM reporting of one vendor viz M/s D B Masur Engineers and Contractors.

The meeting started with welcoming the members and bidder, the following were present.

IIT Dharwad Officials:	
1	Dean-IPS
2	Registrar
3	Internal Audit Officer
4	FIC-IPS CIVIL - 2
5	Officer on Special Duty (OSD)
6	Executive Engineer (EE)
Bidders:	
1	D B Masur Engineers and Contractors, Dharwad Karnataka

- The tender document was presented by the EE summarizing the requirements in detail and applicable clauses during the Execution of Contract.
- The attention was drawn to the List of Brands and Makes for Civil and Electrical which needs to be followed during the Contract.
- In addition to the above, various activities to be carried out during the Maintenance Period, based on frequency of Weekly, Monthly and Yearly basis were brought to the notice of participant bidder.
- A detailed overview of Part-D was briefed by the EE to the bidder and explained the definition of Sub Head Cumulative Amount and Tax implications meeting the L1 Criteria.
- Further to the above, the bidder M/s D B Masur requested for relaxation of Security Deposit from 5% to 2.5%. In this regard, the Audit Officer has clarified that this is as per Standard Rules and shall not be relaxed.
- Additionally, the Audit Officer cleared the following things to the bidder.
 - Sub-letting / Sub-Contract of Work shall not be permitted.
 - No approval for Sub-letting / Sub-Contract shall be entertained further during the execution of the Contract.

The aforesaid points were agreed by the bidder.
- Upon further review of bid document, Registrar has suggested few changes and the same have been agreed by all the Members and a corrigendum to be issued to that effect, as per Appendix - I enclosed.
- All the doubts / clarifications / queries were clarified by the Institute Officials to the Bidder, Hence the meeting was concluded.

Appendix-I

Points to be changed by issuing a CORRIGENDUM.

Page Num	Existing Point in the Bid	To be read as																																								
03	Point 5: Period of Completion: 12 Months (Twelve) + Extendable Up to 24 Months (Twenty-four) Months	Point 5: Period of Completion 12 (Twelve) Months + Extendable for additional 24 Months based on performance.																																								
111	Sub Head E: Bill of Quantities for Manpower and Misc.	Sub Head E: Bill of Quantities for Manpower and Misc.																																								
	<table><tr><th>SI No</th><th>Description</th><th>UoM</th><th>Qty</th></tr><tr><td>145</td><td>Un-Skilled</td><td>Nos</td><td>400</td></tr><tr><td>146</td><td>Semi-Skilled</td><td>Nos</td><td>100</td></tr><tr><td>147</td><td>Skilled</td><td>Nos</td><td>100</td></tr><tr><td>148</td><td>Highly Skilled</td><td>Nos</td><td>100</td></tr></table>	SI No	Description	UoM	Qty	145	Un-Skilled	Nos	400	146	Semi-Skilled	Nos	100	147	Skilled	Nos	100	148	Highly Skilled	Nos	100	<table><tr><th>SI No</th><th>Description</th><th>UoM</th><th>Qty</th></tr><tr><td>145</td><td>Un-Skilled</td><td>Mandays</td><td>400</td></tr><tr><td>146</td><td>Semi-Skilled</td><td>Mandays</td><td>100</td></tr><tr><td>147</td><td>Skilled</td><td>Mandays</td><td>100</td></tr><tr><td>148</td><td>Highly Skilled</td><td>Mandays</td><td>100</td></tr></table>	SI No	Description	UoM	Qty	145	Un-Skilled	Mandays	400	146	Semi-Skilled	Mandays	100	147	Skilled	Mandays	100	148	Highly Skilled	Mandays	100
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137	Sub Head K: Sewage Treatment Plant Sl no: 274 to 279	Sub Head K: Sewage Treatment Plant Sl no: 274 to 279																																								
		The quantity mentioned is for one year only, and the requirement for each month shall be intimated by this office.																																								

1. Part D: Schedule for Quoting the Price:

1.1 The Bill of Quantities referenced on pages 97-138 is applicable for a duration of one year only.

1.2 Abbreviations:

UoM = Unit of Measurement
Cum = Cubic Meter
Qty = Quantity
Sqm = Square Meter
Kg = Kilogram
Rmt = Running Meter
Hrs = Hours
P.A. = Per Annum
Mtr = Meter
L = Liters
LS = Lump Sum

2. An OEM Certificate / invoice from OEM / Authorized dealer including warranty as applicable shall be given for the items being used during the execution of Contract as per the preferred make list.

3. Update of IFSC Code for Institute Bank Details

Page No	As per Tender Document		Updated Details	
7	Name of the BankA/C	IIT Dharwad, Dharwad	Name of the BankA/C	IIT Dharwad, Dharwad
	SBI A/C No.	35636327083	SBI A/C No.	35636327083
	Name of the Bank	State Bank of India	Name of the Bank	State Bank of India
	IFSC Code	SBIN0000833	IFSC Code	SBIN0064954
	MICR Code	580002302	MICR Code	580002302
			Branch Name	IIT Dharwad Campus Branch

Bidders are hereby advised to make payments for the EMD / PBG through Direct Payee / RTGS / NEFT to the updated bank account details from this point forward.

Submitted for review and approval.

P. Sandeep
28/03/25
Executive Engineer

Shyam 28.03.25
Officer on Special Duty
(OSD)

Ch. L. Kumar
01/04/25
FiC-IPS Civil 2

Santhosh
-1/4/25
Internal Auditor

02/IV/2025
Registrar

Dean 31/4/25
DEAN-IPS




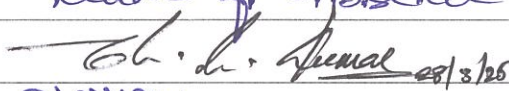
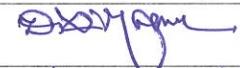
Pre-Bid Meeting for Comprehensive Maintenance including Minor Civil and Electrical works of IIT Dharwad

ATTENDANCE SHEET.


Date: 28/03/2025 (Friday)

Time: 1100 Hours

Venue: IPS Office Meeting Room

Sl. No	IIT Dh Official	Signature
1	DEAN-IPS	
2	REGISTRAR	
3	INTERNAL AUDITOR	
4	A. DEAN IPS ELECTRICAL	← leave of Absence
5	FIC-IPS ELECTRICAL	← leave of Absence.
6	FIC-IPS CIVIL -2	
7	Officer on Special Duty (OSD)	
8	Executive Engineer (EE)	P. Sandeep / 28.03.25.
9	Asst Executive Engineer (AEE)	← leave of Absence →
10		

BIDDERS

Sl no	Name of the Contractor / Firm	Signature
1	D.B. Mosur Engineers & Contractors	
-	Dayanand Mosur 9845254085 / 9742697739	Dayanand Mosur His Nihal D. Mosur

