<u>Selection Process for the post of Registrar</u>

(Staff Recruitment Advt. No: IITDh/Admin/SR/27/2024-25 date 10th June 2024)

The provisionally shortlisted candidates are required to appear (in-person) for the selection process scheduled on 27th and 28th October 2024 at the Institute. The Selection Process will have presentation on topic (s) given by the Institute followed by interaction with the Selection Committee. The candidates are required to give presentation on any one of the following topics including their academic background and work experience:

1. Vision on the role of administration in a new autonomous educational Institute.
2. Establishment of a system for the Finance & Accounts operation with the dynamic changes in Government Funding in an Autonomous Educational and Research Institute.
3. Effective measures to handle the issues related to development of a new net-zero water-energy-waste academic campus and construction management.
4. Modernization of administration through computerization and automation solutions in a new autonomous educational Institute.

The presentation should be crisp and should not exceed 10 minutes and not more than 10 slides.

The provisionally shortlisted candidates are required to submit their presentation (PPT/PDF format) online by 09:00 PM on 22nd October 2024 and the link for the same is enclosed herewith https://form.jotform.com/242812546429460

The shortlisted candidates in this round will be called for the Personal Interview (in-person) on 28th October 2024 [Monday].

<u>Personal Interview (In-person):</u>

The final selection of the candidates will be based on the performance in the Personal Interview only.

<u>NOTE:</u>
1. The request for extension of date for submission of presentation slides will not be entertained in any case and submission of the same in any other mode will not be considered.
2. Candidates are informed to visit the Institute's Website and/or their registered email ID on a regular basis for further updates, if any.