

IITDH/MMD/SCRAP/2023-24/001

3 October 2023

## **AUCTION/SALE NOTICE FOR UNUSED SCRAP MATERIALS**

Notice is hereby given to the public in general that the cardboard, plastic, and other packaging materials etc., scrap materials lying at IIT Dharwad Permanent Campus, Chikkamalligawad Village, Dharwad – 580007, Karnataka under physical possession of the Registrar, IIT Dharwad will be auctioned/sold in ONE LOT on "**As is Where is Basis**" and "**Whatever there is Basis**".

<b>Description of Assets</b>	<b>Earnest Money Deposit (EMD)</b>
Cardboard boxes, Plastic, Thermocol, Wooden panels & boxes, etc., scrap materials which are kept at various places inside the office, department premises of the Permanent Campus of IIT Dharwad, Chikkamalligawad Village, Dharwad – 580007, Karnataka.	<b>Rs.500/- (Rupees Five Hundred Only) by DD in favour of Registrar, IIT Dharwad</b>

<b>Sl. No.</b>	<b>Description</b>	<b>Date &amp; Time</b>
1.	Commencement of submission of Tender/Bid	04.10.2023, 10.00 AM
2.	Site visit followed by Pre-Bid Meeting	11.10.2023, 03.00 PM
2.	Last date & time for submission of Tender/Bid	17.10.2023, 11.00 AM
3.	Opening of bids	17.10.2023, 12.00 PM

The Earnest Money Deposit (EMD) may be submitted in the form of Demand Draft drawn in favour of Registrar, IIT Dharwad on or before 17.10.2023, 12 PM.

Bidders are requested to go through the tender document available on the website [https://www.iitdh.ac.in/announcements\\_tenders.php](https://www.iitdh.ac.in/announcements_tenders.php) for viewing the complete terms & conditions of the bid before bidding.

Bidders may quote the rate after physical verification of the items/ Scrap for sale. Bidders may inspect the items on any working day between 10.00 AM to 4.00 PM.

Any change (i.e., in the date, timing, any required information or bid document etc.) for the auction/sale of unserviceable scrap materials will be updated/uploaded on the official website at 'www.iitdh.ac.in' only.

3.10.2023

REGISTRAR  
Indian Institute of Technology Dharwad

IITDH/MMD/SCRAP/2023-24/001

3 October 2023

**TERMS AND CONDITIONS FOR AUCTION/SALE**  
**FOR UNUSED SCRAP MATERIALS**

- 1) The described unused/scrap materials are lying at IIT Dharwad Permanent Campus, Chikkamalligawad Village, Dharwad – 580007, Karnataka under physical possession of the Registrar, IIT Dharwad.
- 2) Sale/Auction will be in ONE LOT on "AS IS WHERE IS BASIS" and "WHATEVER THERE IS BASIS" and no guarantee for its worthiness or quality will be given by this office.
- 3) The bidder should deposit a sum of **Rs.500/- (Rupees Five Hundred only)** as Earnest Money Deposit (EMD). The EMD in the form of Demand Draft (DD) in favour of "Registrar, IIT Dharwad" payable at Dharwad, should be kept in an envelope mentioning bidders name and shall be dropped on or before 17.10.2023, 11 AM in the tender box placed at the Ground Floor (Near Security) of Administration Block, IIT Dharwad, WALMI Campus, Near High Court Bench, PB Road, Dharwad-580011 along with the bid. The bids received without EMD will summarily be rejected.
- 4) The amount of EMD deposited shall be adjusted from the total amount of payment due from the Successful bidder.
- 5) The EMD of remaining unsuccessful bidders will be returned to them, without interest, after finalization of sale/award of work to the successful bidder.
- 6) No items, once disposed of, from the successful bidder shall be taken back by this office on any condition whatsoever. Any uncleared or unnoticed materials left over by the purchases within the premises cannot be claimed later.
- 7) The bidder should conduct due diligence in all aspects related to the property to his satisfaction. The bidder shall not be entitled to make any claim against the Authorized Officer in this regard later.
- 8) IIT Dharwad reserves the right to reject any or all offer/bids for the said auction/sale without assigning any reason thereof.
- 9) The items shall be sold/auctioned to the highest bidder.
- 10) The purchase price shall be quoted in figures and words, in the schedule enclosed and in case of any discrepancy in price quoted in figures and words, the price written in words shall prevail.
- 11) It is the responsibility of the bidder to visit the site and to inspect and satisfy themselves about the unused/scrap materials before participating in the bid. The scrap materials for sale can be inspected by interested bidders on all working day during office hours by contacting AR MMD/JS MMD up to a day prior to last date of bid submission.

- 12) Venue for Pre-Bid Meeting: IIT Dharwad, WALMI Campus, Near High Court Bench, PB Road, Dharwad-580011
- 13) Bids of only those vendors who attend the pre-bid meeting will be considered for evaluation.
- 14) Conditional tenders will be rejected.
- 15) Acceptance letter to the highest bidder (H-1 bidder) shall be sent through e-mail/Speed post/Hand delivery.
- 16) The highest bidder should pay 1/3 of the amount of the quoted price on the same day as Security Deposit through NEFT/RTGS and the balance amount within 3 days from the date of issue of bid acceptance letter. On failure of the successful bidder in paying the balance amount in the stipulated time, the auction will stand cancelled and entire deposit amount paid by the bidder (EMD as well as Security Deposit) shall be forfeited without any notice and unused/scrap materials will be resold.
- 17) The materials should be cleared away from this office/department premises within 07 days from the date of issue of bid acceptance letter. There should not be any damage to the properties of this office/department inconvenience in functioning.
- 18) Obtaining all statutory approvals from the Local Bodies/Police/traffic wing required for purchase, Loading/Unloading/clearing or transportation of materials is the sole responsibility of the purchaser only. IIT Dharwad cannot be held responsible for any delay or lapses in this regard.
- 19) For the purpose of removing the materials, the purchaser shall engage his/their own personnel/workmen only and shall keep IIT Dharwad fully indemnified against any claim whatsoever including for wage, injuries, compensation, death etc.
- 20) Bids should be submitted in a sealed envelope super scribing on the top "**AUCTION/ SALE OF UNUSED SCRAP MATERIALS**" and dropped in the box kept at the Ground Floor (Near Security) of Administration Block, IIT Dharwad, WALMI Campus, Near High Court Bench, PB Road, Dharwad along with the bid.
- 21) Bidders should submit profile as per the Annexure-1 enclosed with this document. Bidders should submit KYC documents (i.e Photo ID Proof, Copy of Adhaar Card, PAN Card, GST No. etc). Those bidders who have submitted complete documents and EMD will be authorized to participate in this auction/sale. Incomplete and unsigned bids will be summarily rejected.
- 22) On failure of the successful bidder in paying the balance amount, the entire deposit amount paid by the bidder shall be forfeited without any notice unless time is extended further in writing by IIT Dharwad and unused/scrap materials will be resold.
- 23) The successful bidder should bear the charges/fees payable for conveyance such as Stamp Duty, Registration Fees, Taxes, Cost of expenses etc as applicable as per law. The Successful bidder shall also bear all statutory dues, if any.

- 24) Bids less than the Reserve Price fixed by this office shall be rejected after following the due procedure.
- 25) The entire amount paid by the bidder shall be liable for forfeiture without prior notice, if the successful bidder fails to adhere to the terms and conditions of the Auction/ Sale.

3.10.2023

REGISTRAR  
Indian Institute of Technology Dharwad

IITDH/MMD/SCRAP/2023-24/001

3 October 2023

**ANNEXURE-1 TO THE AUCTION/SALE NOTICE**

**TECHNICAL CUM PRICE BID**

Sl. No	Description	Details
1.	Name of the Firm /Individual	
2.	Address	
3.	Particulars of EMD (DD No. Amount, Date, Drawee Bank etc)	
4.	Contact Number	
5.	Aadhar no.	
6.	GST Number (If any)	
7.	PAN	
8.	Rate quoted in Figures/kg	Rs.
9.	Rate quoted in words/kg	Rupees
10.	Other information, if any	

- In case of any discrepancy in rates, the rates written in words shall prevail.
- The auction notice along with terms and conditions signed by the bidder should be enclosed with this annexure.

I do hereby confirm that I have read, understood and agree with the terms and conditions specified in the Auction/Sale Notice No. IITDH/MMD/SCRAP/2023-24/001 dated 03.10.2023.

Place  
Date:

Signature of the Bidder with Seal

IITDH/MMD/SCRAP/2023-24/001

3 October 2023

**CHECKLIST OF THE DOCUMENTS TO BE SUBMITTED**

- 1) The bid in Annexure -1 should be submitted in a sealed envelope, super scribed "**AUCTION/ SALE OF UNUSED SCRAP MATERIALS**".
- 2) EMD of Rs.500/- (Rupees Five Hundred only) in the form of Demand Draft drawn in favour of "Registrar, IIT Dharwad" payable at Dharwad should be kept in that sealed envelope.
- 3) KYC Documents: -
  - a. Adhaar Card
  - b. Copy of PAN Card
  - c. GST No.
  - d. Details regarding firm
- 4) Complete bid document and terms & conditions signed and stamped by the bidder.
- 5) Amount quoted for the scrap. (To be quoted in whole number and not in decimals)

Annexure-I

Bank Account Details for Depositing SD amount as per Para 16

Sl. No	Description	Details
1.	Beneficiary Name	Registrar IIT Dharwad.
2.	Account No	35636327083
3.	IFS Code	SBIN0000833