

Minutes of Pre-Bid Conference (PBC) held on 03.12.2022 for procurement of Office Furniture

The Pre-Bid Conference for procurement of Office Furniture was held on 03,12.2022 in the BoardRoom, IIT Dharwad, WALMI Campus, as per tender conditions of GEM/2022/B/2764752 dated 23.11.2022. Before the meeting, the bidder's were taken to the permanent campus of IIT Dharwad to see the upcoming Admin Building and Academic buildings where the major part of this tender needs to be executed.

The following were present:

From Buyer Side:

Prof. S L Bapat, Dean (AP), Chairman
Prof. Nagesh Iyer, Dean (IPS)
Dr. D Lakshmanan, CAAO, SETS Chennai
Shri S Gnanaprakasam, Sr. CoSP, CSIR-CCMB, Hyderabad
Mr Pankaj Chachadi, Acting Deputy Registrar, IIT Bombay
Mr. Sundeep P, Executive Engineer
Mr. Rahul Raj, Jr. Engineer
Dr. Nilkamal Mahanta, Asst. Professor
Dr. Samarth Raut, Asst. Professor
Dr. Tamal Das, Asst. Professor
Dr. Santosh Kumar, Asst. Professor
Mr. Anilkumar Angadi, Asst. Registrar (MMD)

From Bidders' side

Sl. No	Company	Represented by
1	M/s Nilkamal Ltd	Mr. Mudit Chowdhury and Mr Arun Kumar Yadav
2	M/s Royal Safe Co (KB), Delhi	Mr Vijaypal Singh
3	M/s Geeken Seating Collection, Pvt Ltd, Gurugram	Mr Ajit Sardu
4	M/s Featherlite Office System, Bangalore	Mr Ashwin Chavan
5	M/s S K Steel Industries, Bangalore	Mr. Amit Kumar
6	M/s Technocraft Associates Mumbai	Mr Pradeep Modak
7	M/s Godrej Interio	Mr Kurian Cyriac & Mr Abdul Latif

8	M/s Ranjeet Trading Corporation	Mr Vivek R Shah
9	M/s Methodex Systems Pvt Ltd.	Mr Syed Saqlain Sayeed

The PRE-BID CONFERENCE started after a brief welcome address by Convenor. As per tender conditions, the bidders should have sent mail on or before 02.12.2022 to seek clarifications during the PRE-BID CONFERENCE. The queries received over email and during the Pre Bid Conference were replied/responded by IITDH. Bidders present were also informed that IITDH will not entertain any request seeking clarifications beyond this PRE-BID CONFERENCE and hence they were advised to seek clarification, if any during the PRE-BID CONFERENCE itself. Bidders present were requested to make note of all clarifications given during the PRE-BID CONFERENCE.

The clarifications sought by bidders and response given by IIT-DHARWAD are given in the annexure enclosed, which will be hosted on IIT Dharwad website.

Chairman sought active participation from all bidders present.

The PRE-BID CONFERENCE ended with thanks to the Chair.

SI No	Query By	Reference	Query	Response
1	M/s Nilkamal Ltd.	ATC-Section IV-2	<p>The bidders shall submit a valid documentary proof of valid GRIHA/ IGBC Membership Certificate and Green Co Certificate. - With reference to Green Pro Certificate condition we would like to enquire that</p> <p>a. Green Guard and Green Pro is the certification with the same objective, we have pasted their objectives from the website for your reference ***.</p> <p>b. Green Pro is an individual product certification - that means that all the items for which the bid is floated has to be Green Pro certified items, if one item/model (of the company) quoted in the bid is not green pro certified models (listed on the website under the brand name) is liable for rejection.</p> <p>c. Whereas Green Guard offers certificate to the organization following the compliance stated by the committee and it is applicable for all the products manufactured by the company.</p> <p>***Under IGBC, Green Pro is a product certification which helps an environmentally conscious customer to make an informed choice to buy eco-friendly products. Green Pro is a mark of guarantee that the product which bears the Green Pro label is environment friendly throughout its life cycle. Green Pro ultimately empowers a customer with the knowledge of the product and steer towards sustainable products.</p> <p>***GREENGUARD Certification makes sure that a product has met some of the world's most rigorous and comprehensive standards for low down emissions of volatile organic compounds (VOCs) into indoor air. The GREENGUARD Certification Program gives assurance that products designed for use in indoor spaces meet strict chemical emissions limits, which contribute to the creation of healthier interiors. Achieving GREENGUARD Certification gives credibility to manufacturers' sustainability claims, backing them with empirical technical data from an unbiased, third-party organization. If a product has been GREENGUARD Certified, it has been tested and systematically proven to have low chemical emissions. In other words, it's guaranteed to provide off only low levels of volatile organic compounds, or VOCs. GREENGUARD Certification standards have established performance-based standards to describe products and procedures with low chemical and particle emissions for use indoors. The standards are primarily for structure materials, finishes, interior furnishings, furniture, cleaning goods and electronic tools. The standards establish certification procedures including test methods, permissible emission levels, product trial collection and handling, testing type and frequency as well as program application procedures, toxicity limits and acceptance. We have attached file (from pg 113) downloaded from their website mentioning the companies and with their models listed in Green Pro. Godrej, Bonton & Spacewood are only companies that are listed with Green Pro with few models and as per the bid if we see than only Godrej may qualify for products with Green Pro Certification as other two players have very few models certified on the portal as Green Pro and Asper CVC norms. No Govt / PSU organization is allowed to mention only brand specific terms in the Tender. So, we request you to consider our request and include Green guard certification or belic to Green Pro/eco Certification or remove Green Pro and include Green Guard Certification for qualification of bidders so that it is fair for the bidders and there is a healthy competition</p>	The Bidder agreed that the query was sent by mistake as he thought Gree Co was a typographical error for Green Pro.
2	M/s Nilkamal Ltd.	ATC-Section IV-2	<p>A. In section IV of GCC Serial 2 bidder has to submit GRIHA/ IGBC membership and Green Pro certificate where as it should be GRIHA/ IGBC/ Green Pro/ Green Guard Compliance as the purpose of all are the same. Hence it should give a fair chance to all qualifying Bidders.</p> <p>B. As per the qualification criteria GRIHA/IGBC Membership certificate is required by the firm. Request you to confirm whether the firm can produce either of One as both serves the same purpose or we need to produce both GRIHA & IGBC?</p> <p>There are other branded players in the market also having equal credentials and the products suitable as per specifications mentioned in the technical specifications & these companies also have manufacturing setups which have the capability and capacity to manufacture / deliver quality products matching your tender requirements</p>	The bidders shall submit a valid documentary proof of being compliant with GRIHA or IGBC or Green Co Certification
3	M/s Nilkamal Ltd.	ATC-Section IV-16	Request to extend the time period to 15 days instead of 10 days.	Request Not Accepted. Tender Condition prevails
4	M/s S K Steel Industries, Bangalore	Gem Bid Page 1	The Primary Product is mentioned as "kitchen Cabinet -3"	Primary product may be read as Office Furniture
5	M/s Royal Safe Co (KB), Delhi	ATC-Section I-3	Compulsion of attending Pre-Bid Meeting for Bid consideration. This clause can cut competition as bidder will come to know who all are participating and thus your office will be deprived of competitive bidding. Further in this ERA OF TECHNOLOGY VIRTUAL Pre-Bid Meeting should be arranged for those who can't come and attend.	The condition of attending the pre-bid mandatorily has been removed
6	M/s Royal Safe Co (KB), Delhi	ATC-Section IV-2	In section IV of GCC Serial 2 bidder has to submit GRIHA/ IGBC membership and Green Pro certificate where as it should be GRIHA/ IGBC/ Green Pro/ Green Guard Compliance as the purpose of all are the same. Hence it should give a fair chance to all qualifying Bidders.	The bidders shall submit a valid documentary proof of being compliant with GRIHA or IGBC or Green Co Certification
7	M/s Royal Safe Co (KB), Delhi	Gem Bid Page 2	EMD Amount is mentioned as Rs.2	The EMD Amount is Rs.21,60,000/-

8	M/s Ranjeet Trading Corporation	ATC-Page 1- SL No 11	Delivery period of materials 30 days and installation 15 days. Total duration not to exceed 60 days: Will the duration of 60 days be from the issue of PO or once all the formalities like Model / Colour confirmation are concerned	Tender Condition Prevails
9	M/s Ranjeet Trading Corporation	ATC-Section II-2	The Bidder or its OEM (themselves or through reseller(s)) should have supplied same or similar Category Products for 80% of bid quantity, in at least one of the last three Financial years before the bid opening date to any Central / State Govt Organization / PSU/ Public Listed Company. Copies of relevant contracts (proving supply of cumulative order quantity in any one financial year) to be submitted along with bid in support of quantity supplied in the relevant Financial year. In case of bunch bids, the category related to the primary product having the highest bid value should meet this criterion. PO Value: Do we need to share a single PO of 80% of the bid value or can we share multiple PO's from different customers cumulatively adding upto 80% of the bid value in one Financial year. Is 80% of the value measured in Value or Quantity.	- The bidder should have executed one contract for similar works (Office Furniture) having 80% value of the estimated cost (or) - The bidder should have executed two contracts for similar works (Office Furniture) having 60% value of the estimated cost (or) - The bidder should have executed three contracts for similar works (Office Furniture) having 40% value of the estimated cost in any of the previous three financial years (2019-20, 2020-21, 2021-22) COPIES OF WORK ORDERS ALONG WITH COMPLETION CERTIFICATES TO BE SUBMITTED ALONG WITH THE BID TO PROVE THE ABOVE. The above condition supersedes the criteria given in the GeM bid document point No.1, Page 2
10	M/s Ranjeet Trading Corporation	ATC-Section II-3	The net worth of the Bidder should not be negative as on 31-Mar-2022 and also should have not eroded by more than 30% (thirtypercent) in the last three years, ending on 31-Mar-2022 Should this be measured as the market value of the company or should we declare the company is a profit making company and has not suffered losses in the last 3 years. Should P&L statement suffice (ITR) or is there a special format to declare the same	Audited Profit and loss statement for the last 3 financial years or a certified statement from a CA can be provided
11	M/s Ranjeet Trading Corporation	ATC-Section III-7	Terms of Payment: (For Indigenous Supplies and quotes in INR): After the material is received at the IIT Dharwad permanent campus site in good condition and on preliminary inspection and recommendation by the committee, up to 50% payment may be released for the items received. Balance payment within 15 days from the date of delivery, installation, commissioning, demonstration, training, testing and receipt of Acceptance Certificate of concerned Department / Section / Materials Management Division, IIT Dharwad and on submission of Performance Guarantee as per PO terms. Payment Terms: Since this is a BOQ Bid, will the payment be made after delivery and there is delay in installation due to site readiness or other issues	After the material is received at the IIT Dharwad permanent campus site in good condition and on preliminary inspection and recommendation by the committee, 50% payment may be released. Additional 30% payment will be released, only if the installation is not completed within 15 days from the date of receipt of materials due to non-availability of site readiness (which shall be certified by the Engineer in-charge at IIT Dharwad)
12	M/s Ranjeet Trading Corporation	ATC-Section III-4	Percentage of local content as per DPIIT Order No. 45021/2/2017-B.E-II dated 15/06/2017 as amended from time to time Declaration/Certification to be provided with relevant details Can we please have a copy of DPIIT Order No. 45021/2/2017-B.E-II dated 15/06/2017	DPIIT Order No. 45021/2/2017-B.E-II dated 15/06/2017 along with subsequent amendments are available in the website of DPIIT, Ministry of Commerce, GoI
13	M/s Godrej Interio	ATC-Section IV-C-2	In the make list mentioned in the Tender no : IITDH/MMD/PC/2022-23/010 for the below point no 1 & 2, you have mentioned brands, we request you to include Godrej also in this list because all our Products are made with Pre-laminated Boards made in our own Factory	Request Accepted. Godrej is also accepted as one of the makes for Prelaminated board and Laminates
Specifications				
14	M/s Parin Furniture Ltd	Table Workstation 8 combo	Type of Pre-laminated Board, i.e. Particle/MDF/Ply	Particle Board
15	M/s Parin Furniture Ltd	Table Workstation 6 combo	Type of Pre-laminated Board, i.e. Particle/MDF/Ply.	Particle Board
16	M/s Parin Furniture Ltd	Table Workstation 3 linear	Type of Pre-laminated Board, i.e. Particle/MDF/Ply.	Particle Board
17	M/s Parin Furniture Ltd	Table Workstation 2 linear	Type of Pre-laminated Board, i.e. Particle/MDF/Ply	Particle Board
18	M/s Parin Furniture Ltd	Table Workstation 2 combo	Type of Pre-laminated Board, i.e. Particle/MDF/Ply	Particle Board
19	M/s Parin Furniture Ltd	Table Workstation 4 combo	Type of Pre-laminated Board, i.e. Particle/MDF/Ply.	Particle Board
20	M/s Parin Furniture Ltd	Table Workstation 4 linear	Type of Pre-laminated Board, i.e. Particle/MDF/Ply	particle Board
21	M/s Parin Furniture Ltd	Table Workstation Single	Type of Pre-laminated Board, i.e. Particle/MDF/Ply	particle Board
22	M/s Parin Furniture Ltd	Conference table 1_10 seater	Type of Pre-laminated Board, i.e. Particle/MDF/Ply	particle Board
23	M/s Parin Furniture Ltd	Conference table 1_12 seater	Type of Pre-laminated Board, i.e. Particle/MDF/Ply	particle Board
	M/s Parin Furniture Ltd	Conference table 1_12 seater	Table size not matched with Table Top size	Tender Condition prevails
24	M/s Parin Furniture Ltd	Conference table 1_14 seater	Type of Pre-laminated Board, i.e. Particle/MDF/Ply	particle Board
	M/s Parin Furniture Ltd	Conference table 1_14 seater	Table size not matched with Table Top size	Tender Condition prevails
25	M/s Parin Furniture Ltd	Seminar hall table	Type of Pre-laminated Board, i.e. Particle/MDF/Ply	particle Board
	M/s Parin Furniture Ltd		Table size not matched with Table Top size	Tender Condition prevails
	M/s Parin Furniture Ltd		50x25 mm cross member connecting with 40x20 mm pipe is not feasible.	Tender Condition prevails
26	M/s Parin Furniture Ltd	Scholar workstation 20 combo	Type of Pre-laminated Board, i.e. Particle/MDF/Ply	particle Board
	M/s Parin Furniture Ltd	Scholar workstation 20 combo	Table size not matched with Table Top size	Tender Condition prevails

27	M/s Parin Furniture ltd	Scholar workstation 16	Type of Pre-laminated Board, i.e. Particle/MDF/Ply	particle Board
	M/s Parin Furniture ltd	combo	Table size not matched with Table Top size	Tender Condotion prevails
28	M/s Parin Furniture ltd	Scholar workstation 4	Type of Pre-laminated Board, i.e. Particle/MDF/Ply.	particle Board
	M/s Parin Furniture ltd	linear	Table size not matched with Table Top size.	Tender Condotion prevails
29	M/s Parin Furniture ltd	Table 1	Type of Pre-laminated Board, i.e. Particle/MDF/Ply.	particle Board
	M/s Parin Furniture ltd		Table size not matched with Table Top size.	Tender Condotion prevails
	M/s Parin Furniture ltd		50x25 mm cross member connecting with 40x20 mm pipe is not feasible.	Tender Condotion prevails
30	M/s Parin Furniture ltd	Table 2	Type of Pre-laminated Board, i.e. Particle/MDF/Ply.	particle Board
31	M/s Parin Furniture ltd	Flexible workstation 1	Type of Pre-laminated Board, i.e. Particle/MDF/Ply.	particle Board
	M/s Parin Furniture ltd		50x25 mm Pipe is standard and available instead of 50x30 mm Pipe.	Tender Condotion prevails
32	M/s Parin Furniture ltd	Flexible table 1	Type of Pre-laminated Board, i.e. Particle/MDF/Ply.	particle Board
33	M/s Parin Furniture ltd	Chair Visitor seating 1	75x25 mm Pipe is standard and available instead of 80x40 mm Pipe	Tender Condotion prevails
34	M/s Parin Furniture ltd	Aisle storage	Type of Pre-laminated Board, i.e. Particle/MDF/Ply.	particle Board
35	M/s Parin Furniture ltd	Wooden storage - rmt	The term "Honeycomb covered" is not clear.	Honeycomb should be covered with laminate
36	M/s Parin Furniture ltd	Storage Back unit - rmt	Type of Pre-laminated Board, i.e. Particle/MDF/Ply.	particle Board